UNISC STUDENT GUILD – 2026 AGM MINUTES

Date: Wednesday 22 April 2026
Time: 4PM start (Meeting opened at 4:12PM. Meeting Closed at 5:42PM)
Venue: Zoom and Guild Headquarters, J Block, UniSC Sippy Downs Campus
Chair: Bree Glasbergen (President)

1. Commencement of Meeting		
1.1	**Welcome and Acknowledgement of Country** – The meeting commenced with an Acknowledgement of Country and introductions.	Chair
2. Apologies and Other Business		
2.1	**Attendance and Apologies** – Apologies were noted from Olivia Smith and Imogen Hambleton. – Attendance was noted (see attached attendance sheet).	Chair
2.2	**Conflicts of Interest** – No conflicts noted	Chair
3. Previous Meeting Documents		
3.1	**Minutes of 2025 AGM held 8 April 2025 for approval** – The 2025 Annual General Meeting of the UniSC Student Guild was held on 8 April 2025. Minutes of that meeting were prepared and made available to members in advance of the meeting. – Under the Guild's Constitution, the minutes of each Annual General Meeting are required to be confirmed by members at the subsequent Annual General Meeting. No amendments or corrections to the minutes were submitted or received in advance of the meeting. **Motion 1:** That the members of the University of the Sunshine Coast Student Guild resolve that the minutes of the 2025 Annual General Meeting of the University of the Sunshine Coast Student Guild, held on 8 April 2025, be confirmed as a true and accurate record of the proceedings of that meeting. Moved: Candice Reid Seconded: Madeleine Cleland No objections or abstentions; unanimous approval. **MOTION CARRIED**	Chair
4. Reports		
4.1	**Annual Report** – The outgoing President, Bree Glasbergen, delivered a verbal annual report, prepared in collaboration with Vice-President (Clubs & Societies)	President

Noah Champion. The report reflected on 2025 as a year of significant growth and renewal for the Guild, and covered the following:

- Strategic direction: The Guild and University engaged with CPR Group to review its operations and guide development of a five-year strategic plan. Work will continue with the University to formalise the Guild's role as a partner of choice.
- Clubs and student life: New clubs were affiliated and startup grants provided to build campus culture. Fourteen individuals and three clubs were recognised at the Student Volunteer Awards. Guild Socials built strong community connection through regular events.
- Welfare: Students continue to experience financial pressure, with requests for welfare supports surging. The President noted that the level of requests for foodbank access broke all records in October 2025, only to see requests of more than double these levels in March 2026. Requests for foodbank in March 2026 were in line with the request levels for the entire first half of 2025.
- Staffing: A dedicated Guild Welfare Officer was welcomed over summer. Student Partnerships Officers for Governance and for Clubs were appointed in early 2026. Enhanced staffing at satellite campuses (Caboolture, Gympie, Fraser Coast) and the establishment of the Moreton Bay Student Lounge expanded the Guild's reach and welfare support.
- University committees: The CoM served on the SSAF Committee and the UniSC Gender-based Violence Prevention Taskforce, and provided student feedback at Learning and Teaching days and on GenAI and PACE panels. The CoM has attended University Council in February and April to advocate on behalf of students.
- Looking ahead: The Guild is committed to supporting students through UniSC's transition to the trimester system in 2026, and is exploring expanded commercial operations, broader community partnerships, and centralised campus spaces.

The President thanked all Guild staff and the outgoing Committee of Management for their dedication and service.

Motion 2: To note the receipt of the President's report at the Annual General Meeting on 22nd April 2026.

Moved: Madeleine Cleland

Seconded: Candice Reid

No objections or abstentions; unanimous approval.

MOTION CARRIED

5. Discussion Items

5.1	**Acceptance of Audited Financial Reports** – The Guild is required under its Constitution and applicable legislation to prepare annual financial statements and have those statements independently audited. The audited financial reports for the year ended 31 December 2025 have been prepared and audited by Queensland Audit Services, as appointed by members at the 2025 AGM. – The audited financial reports have been signed by the President and Treasurer and made available to members in advance of this meeting, providing a complete account of the Guild's financial position, revenues, and expenditure for the 2025 financial year. **Motion 3:** That the members of the University of the Sunshine Coast Student Guild resolve to receive and accept the Audited Financial Reports of the University of the Sunshine Coast Student Guild for the financial year ended 31 December 2025, as presented to this meeting. Moved: Nicholas Donnadieu-Madden Seconded: Candice Reid No objections or abstentions; unanimous approval. **MOTION CARRIED**	President
5.2	**Appointment of 2026 Independent Financial Auditors** – The appointment of the independent financial auditor is made by vote of members at the Annual General Meeting. The Guild sought quotes from three providers, all with relevant not-for-profit experience: Allen Audit & Advisory ($2,500 excl. GST), Auditors Australia ($3,000 excl. GST), and Boutique Audit Solutions ($3,000 excl. GST). – Members considered the quotes presented. Allen Audit & Advisory, as the lowest-cost provider, was selected for appointment as there were no other preferences presented by the members. **Motion 4:** That the members of the University of the Sunshine Coast Student Guild resolve to appoint Allen Audit & Advisory as the Independent Financial Auditor of the UniSC Student Guild for the 2026 financial year. Moved: Candice Reid Seconded: Nicholas Donnadieu-Madden No objections or abstentions; unanimous approval. **MOTION CARRIED**	President
5.3	**Support for Changes to the University of the Sunshine Coast Student Guild Constitution** – The Operations Manager presented an outline of proposed changes to the Guild's Constitution, per the summary of changes previously made available to members. She noted that the current Constitution has been in place since 2016 and has not been substantively updated since.	Operations Manager

- The Operations Manager outlined that the proposed Constitution was developed following a governance review by CPR Group and has been developed in response to CPR Group's recommendations and in consultation with the University, Guild staff, the Committee of Management, and the Student Senate.
- Key changes include modernisation of definitions and objects; recognition of the Guild's ACNC charity status; provision for Board member honoraria; constitutional enshrinement of a Student Representative Council (SRC) as a committee of the Board; replacement of the existing AGM-appointed Committee of Management model with a directly elected Board; and updated election and transition arrangements.
- The proposed Constitution was approved by the University Council on 20 April 2026, with an effective date of 30 April 2026. The final step to adoption of the Constitution would be passage of a motion at the AGM.
- No member concerns had been received following publication of the draft on the Guild's website. The floor was opened for questions before the motion was put.
- Questions raised by members related primarily to:
    - Whether the changes to the Constitution would cause a shift in the Guild's mission or services? The Operations Manager explained that it would not. Whilst there has been some change to the objects, the remit of the Guild remains broadly the same.
    - The Guild's intentions with respect to the disbanding of the Student Senate and re-establishment of a SRC. The Operations Manager explained that it would be our intention in the first instance to largely replicate the existing senate structure and approach and to evolve this over time. The Operations Manager noted that the Constitution had only a high level of detail about the SRC which ensured its continued existence and remit as a sub-committee of the Guild and that specific regulations will be developed for its operation.
    - The rationale for reduction of the Guild Committee of Management from 9 to a Board of 5 (plus the SRC Chair. The Operations Manager explained this is as the Board will be supported by a large contingent of students in the SRC with clear delineation of roles and responsibilities between the two, which will expand student voice but also narrow the scope of the role of the Board.

Motion 5: That the members of the University of the Sunshine Coast Student Guild resolve to approve and adopt the Constitution being the document published by the Guild on its website entitled Constitution of the University of the Sunshine Coast Student Guild — Draft for Student Review, March 2026, in substitution for and to the exclusion of the Guild's existing Constitution, such adoption to take effect on 30 April 2026.

	Moved: Candice Reid Seconded: Noah Champion No objections or abstentions; unanimous approval. **MOTION CARRIED**	
5.4	**Committee of Management Elections** – The Operations Manager confirmed voting eligibility: only ordinary members personally present at the meeting (in person or via Zoom) were eligible to vote. Proxy voting is not permitted under the Guild's Constitution. – Elections were conducted by written ballot for in-person attendees and by direct Zoom message for remote attendees. Nominees were invited to speak briefly in support of their nomination before each ballot was conducted. – Nicholas Donnadieu-Madden was declared elected unopposed to the position of Treasurer, as only one nomination had been received for that role. **5.4.1: Office Bearers:** **President:** – Nominations received in advance: Candice Reid, Madeleine Cleland, Noah Champion, Sueba Momin. No further nominations received from the floor. – Nominees addressed the meeting. – A ballot was conducted. Madeleine Cleland held the majority of votes. **Vice-President (Clubs & Societies):** – Nominations received in advance: Candice Reid, Madeleine Cleland, Noah Champion, Soniya Giri, Sueba Momin. Madeleine Cleland, having been elected President, withdrew her nomination. No further nominations received from the floor. – Nominees addressed the meeting. – A ballot was conducted. Noah Champion held the majority of votes. **Vice-President (Marketing & Events):** – No nominations were received in advance. Nominations were called from the floor, with nominations from Candice Reid, Archer Dion and Max (surname not specified) – Nominees addressed the meeting. – A ballot was conducted. Archer Dion held the majority of votes. **Treasurer:** – Nominations received in advance: Nicholas Donnadieu-Madden. – As Nicholas was the only nomination received for this position 7 days prior to the AGM, Nicholas was appointed unopposed pursuant to the elections provisions of the Constitution.	Operations Manager

	Secretary: – Nominations received in advance: Kate De Courcey, Soniya Giri, Sueba Momin. No further nominations received from the floor. – Nominees addressed the meeting. – A ballot was conducted. Kate De Courcey held the majority of votes. **5.4.2: Members of the Committee of Management (x 4):** – Nominations received in advance: Grace Murray, Judy Keays, Madeleine Cleland, Noah Champion, Praveen Chaudhary, Sueba Momin. – Madeleine Cleland and Noah Champion, who had been elected to Office Bearer positions in previous ballots, withdrew their nominations. – As there were four open positions and only four nominees remained, each of which were received 7 days prior to the AGM, the nominees were appointed unopposed pursuant to the elections provisions of the Constitution. **Motion 6: To accept the following as elected:** President: Madeleine Cleland VP (Clubs & Societies): Noah Champion VP (Marketing & Events): Archer Dion Treasurer: Nicholas Donnadieu-Madden Secretary: Kate De Courcey General Board Members (4): Grace Murray, Judy Keays, Praveen Chaudhary, Sueba Momin. Moved: Noah Champion Seconded: Madeleine Cleland No objections or abstentions; unanimous approval. **MOTION CARRIED**	
6. Meeting Close		
6.1	Closure of AGM at 5:42PM	Chair

Signed: _____

Name: Bree Glasbergen

Position: President (outgoing) & AGM Chair

Date: ___ May 2025

AGM ATTENDANCE SHEET

Date: Wednesday 22 April 2026

Time: 4:00pm

Venue: Zoom and Guild J Block

Chair: President, Bree Glasbergen

1. Attendance		
#	Name	Student #
1	Herman Bolte-Olsen	1207751
2	Judy Keays	1188887
3	Phoebe Paine	1159454
4	Candice Reid	1128357
5	Noah Champion	1156279
6	Toby Mitchell Herrey	1117419
7	Mietta Howley	1207156
8	Anna Liu	1210393
9	Libby Shim	1212209
10	Sara Bader	1198513
11	Rafael Aquino	1165341
12	Ethan Discher	1213094
13	Nean English	1172500
14	Jiji Cha	1197683
15	Will Wesener	1219303
16	Ida Floeystad	1220212
17	Archer Dion	1206439
18	Nicholas Donnadieu-Madden	1154881
19	Katie DeCourcey	1052543
20	Mikaela Hilber	1182295
21	Madeleine Cleland	1165682
22	Moana Daniels	1170212
23	Bree Glasbergen	1034639
24	Ankita Rachel Robin	1212569

25	Leane Gasselin	1209525
26	Rei Uoda	1185070
27	Sueba Momin	via Zoom
28	Courtney Stark	via Zoom
29	Bailey Jenkins-Pearce	via Zoom